

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 37 OF 25/26

**APPOINTMENT OF A SERVICE PROVIDER FOR DEVELOPMENT OF ICT STRATEGY
AND ICT GOVERNANCE FRAMEWORK**

TENDER NOTICE

Tenders are hereby invited for the appointment of a suitably qualified and experienced Service Provider for development of ICT Strategy and ICT Governance Framework.

Tender documents will be made available to tenderers from **12h00 on Friday, 20 March 2026**.

Tender documents can be downloaded and printed at the Tenderer's cost from the National Treasury e-Tender Publication Portal on www.etenders.gov.za.

Printed copies of the tender documents shall also be available from the Supply Chain Management Unit Offices, 5th Floor, A S Chetty Centre, 333 Church Street, Pietermaritzburg, 66as from the abovementioned date and time, at a non-refundable tender deposit fee of **R796,71 (including VAT)** for each document drawn. Only cash or EFT payments will be accepted.

For any technical related enquiries, please contact Xolile Ngebulana (ICT) on Telephone No. 033 – 392 2006 or e-mail address xolile.ngebulana@msunduzi.gov.za

For any procurement related enquiries, please contact Nozipho Cebekhulu (Supply Chain Management Unit) on Telephone No. 033 – 392 2072 or e-mail address nozipho.cebekhulu@msunduzi.gov.za.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with “**Contract No. SCM 37 of 25/26**” and the **Contract Description** and must be placed in the Tender Box located at the Msunduzi Municipality's Central Stores, 2 Abattoir Road (off Kershaw Street), Pietermaritzburg, 3201 (coordinates - 29.6126297;30.3610014), not later than **12h00 on Thursday, 23 April 2026**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Point System in accordance with the Msunduzi Municipality's Supply Chain Management Policy (incorporating Preferential Procurement) as prescribed in terms of the Preferential Procurement Regulations 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No. 5 of 2000, including Chapter 4 of the Public Procurement Act, Act No. 28 of 2024.

The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Company Experience	30 Points
2.	Project Team Certifications	50 Points
3.	Project Team Leader Post Qualification Experience	20 Points
Total Functionality Points		100 Points
Minimum Threshold		75 Points

The allocation of Preference Points will be according to the following Specific Goals:

No.	Goal	Description	Points
1.	Black Ownership	Black Owned Enterprise (BOE) with at least 51% South African Black ownership.	05 Points
2.	Woman Owned Enterprise	Woman Owned Enterprise with at least 51% owned and managed by women.	10 Points
3.	Locality	Business Situated within the Msunduzi Municipality Area of Jurisdiction.	05 Points
Total Preference Points (Specific Goals)			20 Points

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

MR S. F. MNDEBELE (MUNICIPAL MANAGER)